

# BLUFFTON TOWNSHIP FIRE DISTRICT

## **I. Position Title: Firefighter / Engine Company**

Division: Suppression / Protective Service

FLSA Status: Non-Exempt

Revision Date: 9/2002

## **II. Summary Statement of Overall Purpose/Goal of Position:**

Under the direction of the Fire Chief and general supervision of the Station/Engine Company Officer; responsible for the care, operation and condition of fire apparatus. Provides the Fire District with prevention and mitigation of emergencies and disasters, through proper planning, public education and code enforcement. Respond to emergencies involving fire, medical and environmental concerns.

## **III. Essential Duties:**

- Carry a ladders weighing approximately 75 pounds; raise and extend the ladder; to assist victims down ladders; and to carry fire hose and other heavy equipment up and down ladders or stairs.
- Move and advance charged hose lines, into burning buildings, while standing or crawling on the floor. To hold a flowing hose line for long periods of time and to shut off a flowing line while maintaining control of the hose line.
- Enter buildings under adverse fire conditions which might include smoke, extreme heat, and no visibility, in full protective clothing including SCBA with face piece. Search for fire victims (sometimes searching by feel only), walking or crawling; and if a victim is found, to drag or carry the victim to safety.
- Work in high places, open places and confined places.
- Operate power saws in awkward positions, such as cutting on a sloping roof, and cutting from a ladder.
- Use a variety of tools to remove walls and ceilings, requiring pulling and pushing motions with arms extending overhead for long periods of time, or to force entry into a building.
- Perform fire and emergency medical duties while exposed to heat, cold and/or wet environmental elements.
- Operate power extrication equipment to assist in patient removals from motor vehicles. Lift and carry patients over rough or uneven terrain for considerable distances. Ability to bend, strain, stretch, contort, push, pull, twist, carry, walk with weight, or lift to remove a victim from a motor vehicle and place the victim on a stretcher.
- Operate district vehicles/apparatus during both the day and night, using depth perception and peripheral vision in emergency situations, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice and snow.
- Complete firefighter emergency rescue functions and tasks which are very physically demanding over a period of time without breaks, recovering quickly when given a short break.
- Respond to an alarm, wake, and go from a sound sleep to full activity and exertion in a matter of minutes.
- Perform basic emergency medical functions, once trained, such as performing cardiopulmonary resuscitation for extended periods of time.

- Provide emergency medical response, remain calm, and be exposed to various diseases.
- Ability to hear and orally respond to verbal orders, calls for assistance, and radio communications, as well as the ability to hear, identify and appropriately respond to various sounds in an environment of substantial background noises, such as sounds produced by structural collapses, backdrafts, breaking glass, other Firefighters, sirens, traffic and victims. Ability to shout orders, warnings and responses when necessary.
- Maintain composure and confront stressful situations, and withstand the effects of repeated exposure to traumatic situations.
- Read, learn and remember new and updated detailed complex information, such as hazardous materials information, medical information, or changes in policy or procedures. Ability to apply information in a logical manner.
- Communicate with a diverse range of people and deal with verbal and physical confrontations. Conduct tours, lectures and video presentations. Display fire apparatus.
- Participate in public demonstrations at local school programs and various civic and Fire District functions.
- Respond promptly and efficiently to fire, rescue, hazardous materials and medical alarms.
- Complete daily, monthly and annual reports on the testing of fire and medical equipment.
- Maintain daily maintenance records and complete maintenance and equipment reports.
- Mow, cut and trim station lawns. Vacuum and clean building. Insure the building is ready for public inspection at all times.
- Inspect business, public and private properties for hazards and code violations.
- Conduct tours, lectures and video presentations. Display fire apparatus. Participate in public demonstrations at local school programs and various civic and Fire District functions.
- Maintain equipment on apparatus to include daily, monthly and annual testing. Test and rotate hose.
- Clean, wash, wax and repair apparatus.
- Complete daily training on fire and medical procedures. A minimum of 2 hours per day is required.
- Test and inspect fire hydrants.

**Physical Fitness Duties:**

- Must have OSHA Fire Brigade Clearance.

**IV. Marginal Duties:**

- Maintain daily maintenance records and completes maintenance and equipment reports.
- Perform other duties as assigned.

**V. Qualifications:**

**Education:** Completion of Bluffton Township Fire District Firefighter Standards and Promotional Policy.

**Experience:** Entry level position.

**Knowledge of:** Fire District policies and procedures; fire ground procedures including fire streams, forcible entry, water supplies, salvage and overhaul; command procedures; inspection procedures; sprinkler systems; alarm and communication procedures; knowledge of adopted fire codes.

**Responsibility for:** The use of discretion and judgment in emergency situations; great responsibility for the care, condition, and use of department apparatus, equipment and pumps; the performance of manipulation skills.

**Communication Skills:** Ability to communicate verbally and in writing; ability to write reports.

**Tool, Machine, Equipment Operation:** Frequent use of fire and medical equipment including hose lines, nozzles, pumps, hydrants, extinguishers, ladders, hand tools, extrication tools, air masks, etc.

**Analytical Ability:** Ability to analyze and solve problems; establish and maintain effective working relationships with the public and Fire District personnel.

#### **VI. Working Conditions:**

This job entails regular exposure to dangerous situations under disagreeable conditions, including smoke, heights, fire, fumes, heat, cold, emergency driving, etc.; frequent exposure to dangerous situations with medical emergencies; long shifts, 24 hours in length or more; call backs on days off to assist with emergency situations.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.